

Billy DeFrank LGBTQ+ Community Center

938 The Alameda, San José, CA 95126

(408) 293-3040 Phone

www.defrank.org

Instagram, Facebook, Twitter: [billydefrank](#)



MISSION: The Billy DeFrank LGBTQ+ Community Center provides community, leadership, advocacy, services and support to the Silicon Valley's LGBTQ+ People and their Allies.

Billy DeFrank Fundraising Policy

All fundraising events must adhere to the BDF bylaws and policies:

- Alcohol consumption is permitted at fundraising events for the Center at venues other than the Billy DeFrank Center.
- The Billy DeFrank Center policy does not allow for the Center to pay for the alcohol, THC, and Tobacco products (including vaping and vaping devices) at any Fundraising event for the Center.
- The Billy DeFrank Center also has a policy to not accept alcohol, tobacco, and marijuana sponsorships.
- Approval of expenses paid by the Billy DeFrank Center, must be requested with a minimum of 14 calendar days prior to purchasing agreement or any binding commitment of funds.
- The Billy DeFrank Center must approve all publicity, for example fliers, posters etc.
- Any other commitments entered by any party as part of fundraising activities for the Billy DeFrank Center must be reviewed and approved by the Billy DeFrank Center. This includes organization of BDF volunteers, use of the community center property, use of Billy DeFrank's non-profit status, BDF Liability Insurance, etc. Until said approval is granted, no obligation exists on behalf of the BDF Center.
- Financial transactions and commitments must follow guidelines of the BDF Financial Policy.
- All sponsorships for Center fundraising activities need to be approved by the Billy DeFrank Center.

The Billy DeFrank Center recognizes that fundraising is important to pay for ongoing Center operations. However, the Center does expect partners to adhere to the Center's policies and procedures so as not to expose the Center, Board of Directors, and Volunteers to financial, legal, ethical and branding reputation risks.

Board of Directors, Billy DeFrank LGBTQ+ Community Center

Fundraiser Name & Company: _____

Sign: _____ Date: _____